

**Steering Group Meeting - Tuesday 13<sup>th</sup> November 2018 at 1.30pm Castle Park House**

Attendees:

Steve Carmody, Resident

Lynn Carmody, Resident

Chris Burrows, Resident

Caroline Ashton, Resident FTC

Ashley McCraight, Resident

Martin Maris, Resident

Andrew Rowe, Resident

Peter Vickery, Resident

Gill Hesketh, Support and Admin, Resident

Apologies: Mark Warren.

The minutes of the last meeting were accepted, GH apologised for misspelling A McC's name on the draft minutes. This was corrected before the final version was circulated. All actions were complete.

**Green Spaces Map:**

CB was thanked for preparing a map of Frodsham's green spaces as requested by AECOM. GH to send to Wei Deng at AECOM

**Twitter Schedule for December**

MM had circulated the draft schedule and asked for further suggestions. GH & CA to draft schedule for January.

**Context Statements**

As agreed at the last meeting, all pairs had written a "context" statement relevant to the policy they had been working on. All of the context statements were very different. There was a lively debate about what should be included in the "context" statement. Based on the advice from the LPA it should provide the background and reasons why the policy was developed. The group looked at the format of Bollinton's NP (an example suggested by Rosie Morgan from the LPA) and decided that their format looked workable for Frodsham's NP.

It was agreed all should revisit what had been written and use the following format for re drafting:

- Overall introduction to Frodsham and the NP's and aims
- Background to the specific policy
- Community feedback and evidence
- Objectives and policy

CB to work on overall introduction, PV & SC to work on Economic Development & Visitor Economy, CA & MM to work on Leisure, Recreation & Wellbeing, GH & AR to work on Housing /Built environment, MW on Access & Connectivity. LC to collate any evidence not currently summarised.

### **AOB**

GH informed the meeting that the Town Clerk was leaving at the end of November; the group wished to thank her for all her help and support over the last few years. GH to arrange a suitable acknowledgement of her help and support on behalf of the FNP SG

The meeting agreed to discuss a communication and consultation strategy at the next meeting so that an accurate funding bid can be prepared.

The meeting closed at 3.30pm.

### **Next Meetings:**

Monday 26th November 2018 at 6.30pm

Tuesday 11th December 2018 at 1.30pm

Monday January 7th 2019 at 6.30pm

All at Castle Park House

Actions from this meeting:

ACTION	OUTCOME
1. GH to send green space map to AECOM	Email sent 14/11/18,
2. All to re draft statements for their policy in the revised format	See above
3. GH & CA to draft twitter schedule for January 2019	