

**Steering Group Meeting Minutes - Tuesday 23<sup>rd</sup> July 2018 at 11.30am Castle Park House**

Attendees:

Peter Vickery, Resident

Martin Maris, Resident

Steve Carmody, Resident

Lynn Carmody, Resident

Caroline Ashton, Resident FTC

Gill Hesketh, Support and Admin, Resident

Apologies: Andrew Rowe, Alan Oulton, Liam Jones, Mark Warren

The minutes of the last meeting were accepted.

**Active Design Report Goals**

The goals included in the report were discussed and the group agreed that the “walkability” of any new development should be a criterion included in the policies.

An audit of potential infrastructure improvements funded through the Community Infrastructure Levy (CIL) to be conducted by Active Cheshire was seen to be useful evidence to inform the policies, provided funding can be secured. Similarly, research on walking routes to key services was useful to support policies on the built environment and health & wellbeing.

**Site Assessment Draft Report**

The group had now received an initial draft of the site assessment report from AECOM. Several comments had been made which were discussed, and amendments made. It was agreed GH should find out about the master planning technical support, and if it was free we should consider having all the “green rated” sites included in the project. This would provide further supporting evidence for the policies.

**Review of Policy Drafts**

It was agreed to hold a separate policy review meeting on Monday 30<sup>th</sup> July 1.30pm at CPH

**AOB**

A response to an email from Barratt Homes was agreed, GH to send.

People are responding to our request on the website for suggestions for each policy. MM will arrange for an automated response to any suggestion we receive.

The following were noted:

Our contact at Cheshire Community Action is now John Heselwood, Richard Thresh no longer works for the organisation.

Frodsham Community Radio is in development. MM suggested it would be a good promotional and communicative opportunity for the FNP.

The meeting closed at 12.30pm.

**Next Meetings:**

30<sup>th</sup> July 1.30pm (Extra meeting to discuss Draft Policy Documents)

6<sup>th</sup> August 6.30pm (evening meeting)

20<sup>th</sup> August 1.30pm

3rd September 6.30pm (evening meeting)

all at Castle Park House.

Actions from this meeting:

ACTION	OUTCOME
1. GH to respond to email from Barratt	done
2. GH to contact Declan Ryan re Active Planning goals	done
3. GH to find out about AECOM's master planning service	
4. GH to update draft site assessment report	
5. MM to arrange auto response to comments sent to website	